

Miracle Hill Ministries
Job Posting

Date: January 25, 2017

Job Posting: FT Maintenance Technician

Location: Greenville, SC

FLSA: Hourly/Non-Exempt

Reports to: Director of Facilities

Date Job Available: Immediately

Job Posting # 0140-1

Basic Job Description:

Summary / Purpose of Position: Maintains and repairs physical structures and operating systems and maintains grounds by performing the following duties.

Essential Duties and Responsibilities:

- Paints interior walls and trim.
- Maintains and repairs buildings' plumbing and electrical systems, including replacing worn or defective parts such as switches and fuses.
- Maintains and repairs wood parts of buildings.
- Replaces worn or damaged parts such as hoses, wiring, and belts, in machines and equipment.
- Performs preventative maintenance on buildings and systems as assigned.
- Operates equipment to dig trenches and maintain grounds.
- Must be available for on call assignments outside regular work schedule.
- Pursues training and development opportunities. Strives to continuously build knowledge and skills. Shares expertise with others.
- Follows policies and procedures.
- Exhibits sound and accurate judgment. Makes timely decisions.
- Prioritizes and plans work activities. Uses time wisely.
- Completes work in a timely manner. Works quickly.
- Observes safety and security procedures. Determines appropriate action beyond guidelines. Reports potentially unsafe conditions. Uses equipment and materials properly.
- Is consistently at work and on time. Arrives at meetings and appointments on time.
- Follows instructions. Responds to management direction. Commits to long hours of work when necessary to reach goals.
- Asks for and offers help when needed.
- Generates suggestions for improving work.
- Have a willingness to share the good news of Jesus Christ, give a personal testimony and pray with/for those served by the ministry.
- Other duties as assigned by the supervisor.

Supervisory Responsibilities:

- This position occasionally supervises volunteer or guest labor.

Qualifications:

- Education or equivalent experience: High school diploma or general education degree (GED).
- License/Certification: Valid driver's license.
- Basic knowledge of building system components and ability to maintain and make repairs as needed.

Religious:

- Be followers of the Lord Jesus Christ expressed through a personal profession of faith and Christian conduct.
- Agree without reservation with the Doctrinal Statement of the ministry.
- Since the church is God's vehicle of spiritual accountability, it is important that employees be an active participant in and in good standing with a local Protestant Church. They must comply with the requirement of their church, in areas of conduct not addressed by Miracle Hill's expected practices.
- Have a passion for evangelism and the spiritual welfare of all served by the ministry to include: guests, volunteers, customers, contributors, and staff.
- Demonstrate spiritual maturity commensurate with the requirements of your position.
- Christian conduct encompasses the biblical principles of humility, integrity and compassion to guide us to act professionally and ethically at all time. Miracle Hill Ministries understands that we have all fallen short in our past but the employees are expected to practice Christian conduct at Miracle Hill including:
 - Abstain from the use of illegal drugs or the inappropriate use of medication.
 - Abstain from activities or addictions that have a detrimental effect on guests or the reputation of the ministry. According to the teachings of Romans 14:13-23, we are to keep from becoming a stumbling block to those within the ministry who make be apt to addiction. It is important to exercise biblical discretion by restricting your freedom in public to include: use of addictive substances such as alcohol or tobacco, choice of literature, and the choice of entertainment. It is important to demonstrate sound judgment that is based on biblical principles that displays evidence of spiritual growth and maturity. (Titus 2:11-12).
 - Relationships, particularly with the opposite sex, are above reproach.
 - Live free of sexual sin (to include pornographic materials, homosexual conduct, and extra-marital relationships).
 - Respect the sanctity of life from conception until death in God's timing.

If interested in the above position, please log on to www.miraclehill.org to complete the online employment application.